







Safe Work Procedure

Name: Fresh Picked Berry Weighing Station		Safe work procedure #	
Release date:		Revision date:	
Date of approval:		Management signature:	
Required training: COVID-19 on-farm rules and food safety orientation			
Required Personal Protective Equipment and additional precautions:			
	No jewelry: including bracelets, watches, rings, or necklaces		Long or loose hair must be tied back or contained
	No cell phone use at this time		Keep a 2-meter distance
	Follow recommended hand washing protocols		Remember to wear proper footwear when picking in the field
Potential Hazards:			
Safe Work Procedure			
<p>Before approaching the fresh picked berry weighing station</p> <ol style="list-style-type: none"> 1. Wait your turn; always keep a 2-meter distance between you and the person in front of you <p>At the weighing station</p> <ol style="list-style-type: none"> 1. Follow the instructions of the scale attendant; keep a 2-meter distance 2. Wait for your turn to be called for weighing 3. While waiting, keep hands away from your face (mouth, eyes, and ears) or other surfaces (e.g. cell phone) 4. If hand contact with your face or other surfaces has been made, wash, and sterilize your hands before continuing to work <p>After you Finish</p> <ol style="list-style-type: none"> 1. Wash hands as per hand washing protocol; keep a 2-meter distance 2. Continuing picking <p>At all times practice respiratory etiquette:</p> <ul style="list-style-type: none"> • Cough or sneeze into elbow sleeve • Dispose of tissues into a garbage can as per safety protocol • Wash hands with plain soap and water for at least 20-30 seconds or use an alcohol-based sanitizer often, especially before eating, after using the washroom, before and after work. • Avoid touching your face. <p style="text-align: center; margin-top: 20px;">REPORT ANY HAZARDOUS SITUATION TO YOUR SUPERVISOR/MANAGER OR EMPLOYER IMMEDIATELY</p>			